

Job Description

Job Title: Clinical Support Worker with Special Responsibility for Play and Activity


Responsible to: Matron

Job Purpose:

The post holder will provide clinical support work within the care team and have special responsibility for planning and delivering play and activities for children and young people attending the hospice.

Main Duties:

- > Provide clinical support work to assist the nursing team as directed by the Matron/ Deputy Matron
- > Liaise with the Matron to plan and deliver appropriate activities for children and adolescents of varying ages and abilities. Provide opportunities for children and adolescents using Acorns to discuss their views and wishes.
- > Liaise with the Matron and the care team to prepare activity programmes for specific children and young people.
- > Respond to the needs of the wider care team in providing activity, distraction or companionship to individuals or groups of children and young people as required.
- > Develop, plan and evaluate play programs, activities and events to meet the needs of all children and young adults that reflect their interests, abilities and cultural needs.
- > Develop activity and play care plans and contribute to care planning for children with complex needs and communication needs.
- > Promote the safe and effective use of the Internet and available technology.
- > Create opportunities within the hospice that support the education, learning and development needs of the children and young people.
- > Act as a role model for children and young people while ensuring a professional approach and ensuring that professional boundaries are maintained.
- > On a regular basis maintain the resources of the playroom, bedrooms, hobbies room and other resources in a clean, safe and attractive environment.
- > Working with relevant team members contribute to health and safety and infection control by ensuring effective use of equipment and resources including toys and risk assessments.
- > Co-ordinate effective use of resources including gardens and sensory rooms to include monitoring of maintenance and use of equipment.
- > Create and maintain an environment that is acceptable to children and young people of varying ages and abilities.
- > Manage the transport requirements for planned activities; to include risk assessment and assist in the delivery of escort training for all employees.
- > Liaise with the Matron to identify and undertake all appropriate training.

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- > Communicate with the Volunteer Manager to ensure effective use of volunteers and develop future roles for volunteers.
 - > Ensure that all family members attending the hospice have opportunity to participate in activities and that planning of these activities takes this into account.
 - > Maintain accurate and timely records.
 - > Work flexibly to meet the needs of the organisation, children and young people. This will include some evening and weekend working as part of a rota.
 - > The postholder will participate in team meetings.
 - > Be aware of available sources of employee support and ensure that they are accessed if necessary.
 - > Take responsibility for ensuring good communication, using the appropriate channels, is maintained within the organisation at all times.

Other Duties:

- > To act as an ambassador for Acorns raising awareness of its charitable aims and objectives and enhancing its reputation through exemplary behaviour, conduct and team working.
- > To contribute to Acorns fundraising aims by raising awareness with your stakeholder groups about how vital fundraising is to the charity's mission and sharing opportunities for fundraising support.
- > To put the needs and interests of Acorns children and young people and their families first in all aspects of their work.
- > To ensure compliance with Acorns policies for diversity, employment, equal opportunities, health and safety, information governance and safeguarding.
- > To actively participate in an annual performance and development review process and any training and development identified to further enhance your role with Acorns.
- > To be innovative, commit to continuous learning, researching new ideas, monitoring new technology advancements, sharing good practice across the team and colleagues.
- > To carry out any other reasonable duty as requested by your line manager.


Acorns adheres to the United Nations Convention on the Rights of the Child. As an employee you will be a Duty Bearer for Children's Rights and support all children to be Rights Holders.



Person Specification: Clinical Support Worker with Special Responsibility for Play and Activity

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> > NVQ3 Health & Social Care or equivalent > Basic secondary education. 	<ul style="list-style-type: none"> > Play Therapy qualification. > Diploma in Special Education
Experience	<ul style="list-style-type: none"> > Experience in a creative environment for children and young people with complex health needs. > Experience of working independently and as part of a diverse team. 	<ul style="list-style-type: none"> > Experience of working with nursing teams and volunteers. > Experience of supporting families in difficult circumstances. > Experience of work with children who challenge the service > Experience of working in a multicultural environment.
Skills and Abilities	<ul style="list-style-type: none"> > Good communication skills – verbal and non-verbal, written. > Creative approach to activities and play > Ability to provide age and ability appropriate activities > Computer literate. > Understanding of safeguarding issues. > Experience of working with families. > Understanding of professional boundaries. > Demonstrate a good understanding of confidentiality. > Ability to deal with challenging behaviour. 	<ul style="list-style-type: none"> > Creative skills. > Interest in the internet and computer games. > Understanding of a children's hospice. > Awareness of issues around loss and bereavement. > Counselling Skills
Training	<ul style="list-style-type: none"> > Ability and willingness to undergo further training as required. 	<ul style="list-style-type: none"> > Ability to train others.
Other	<ul style="list-style-type: none"> > Awareness of basic health and safety. > Ability to work under pressure and to tolerate stress within themselves and others. > Commitment to equal opportunities. > Shift work including weekends and evenings. 	<ul style="list-style-type: none"> > Ability to support others who express strong emotions.
Behaviours	<ul style="list-style-type: none"> > Positive, enthusiastic approach & can-do Attitude > Curious, always seeking to understand and improve experience of customers > Open to change and continuous improvement > Innovative mindset and passionate about learning > Commitment to the Care strategy & its success 	

Terms and Conditions of Employment



Job Title:	Clinical Support Worker with Special Responsibility for Play and Activity
Responsible To:	Matron
Location:	Acorns in Birmingham 103 Oak Tree Lane Selly Oak Birmingham B29 6HZ
Hours:	37.5 hours per week
Salary:	£25,235 - £26,265 per annum
Enhancements:	Hours worked on a Saturday - 30% enhancement Hours works on a Sunday and nights - 50% enhancement Hours worked on a bank holiday - 50% enhancement
Notice:	4 weeks rising in line with statutory provision
Holidays:	35 days (262.5 hours) including public holidays
Pension:	Contribution to Group Personal Pension Plan or NHS Pension Scheme (if already in NHS Pension Scheme)
Life Assurance:	NHS Pension Scheme Life Assurance cover or Acorns Group Life Assurance Scheme (2 x salary)

All terms and conditions will be detailed in writing together with Employee Handbook which must be read and observed.

